

Improvement Request Form (IRF)

Providence Community (Revised July 19, 2017)

THIS REQUEST WILL NOT BE ACCEPTED IF THE APPLICANT HAS A CURRENT VIOLATION OR THEIR ACCOUNT IS NOT CURRENT.

Required Information:

1. Complete all information on page 1 and page 2 of the Improvement Request Form (IRF).
2. Attach separate sheet/s showing your home and existing fences, patios, walls etc.
This information is best shown on a plot plan of your lot.
3. Indicate the location of all aspects of your improvement request on the submissions in 2 above.
4. Provide exhibits showing the Architectural Review Committee (ARC) the intent of the improvements. This may include photographs, elevations of the home, product information, contractor plans, etc.
5. Sign this application and submit all completed forms, exhibits and drawings to the ARC.

Submission Declaration: (Signature Required)

1. I agree to the terms and conditions of this IRF submission.
2. I agree any deviation from the request as submitted places me in violation of the Providence Architectural Guidelines as well as the Providence Conditions, Covenants and Restrictions.
3. I understand that when notified of said violation I must immediately act to bring the approved project back in compliance with the approved request.
4. I understand and accept that until that time, the Association will proceed to enforce the penalties for non-compliance including monetary fines.
5. I also agree that I may be required to remove the improvement and all traces thereof from the property.
6. **I understand I may not begin this project until I possess the approved documents from the ARC.**

NOTE: The ARC will make its best efforts to review and respond within 30 days of receipt of this IRF. (Do not schedule work based on this time frame.)

Signature: _____ Date: _____

Name: _____

Property Address: _____

Phone Number: _____ E-mail address: _____

Type of improvement Planned: (Check One)

	6' Privacy Fence	Follow ARC Specifications	Choose Stain Option
	4' Picket Fence	Follow ARC Specifications	Choose Stain Option
	Other Type Fence	See Architectural Guidelines and CCR'S	
	Deck	See Architectural Guidelines and CCR'S	
	Patio	See Architectural Guidelines and CCR'S	
	Home Alteration	See Architectural Guidelines and CCR'S	
	Swimming Pool	See Architectural Guidelines and CCR'S	
	Play Equipment	See Architectural Guidelines and CCR'S	
	Storage Shed	See Architectural Guidelines and CCR'S	
	Other		

Stain Options: (Check One)

	No Stain	Weather naturally	
	Clear Stain	No pigment	Home Depot/Lowes
	Light Stain	Behr Natural # 500	Home Depot
	Light Stain	Cabot natural	Lowes
	Light Stain	Olympic #717 Redwood Natural Tone	Lowes
	Medium Light Stain	Behr Cedar Natural Tone DP-533	Home Depot
	Medium Light Stain	Cabot Cedar	Lowes
	Medium Light Stain	Olympic #716 Cedar Natural Tone	Lowes
	Medium Stain	Behr Redwood Natural Tone DP-534	Home Depot
	Medium Stain	Cabot Redwood	Lowes
	Medium Stain	Olympic Brick Red	Lowes
	Dark Stain	Behr Woodbridge DP-530	Home Depot
	Dark Stain	Cabot: Mission Brown	Lowes
	Dark Stain	Olympic Clove Brown	Lowes

Neighbors Signature: (Does not indicate approval – Indicates they have seen plans.)

Location	Neighbors Signature *	Address (required)
Left Side		
Right		
Behind		

*If signature cannot be obtained, contact Providence On-Site Manager

For Office Use Only:

Approved **Not Approved** **Date:** _____

Conditions:
